

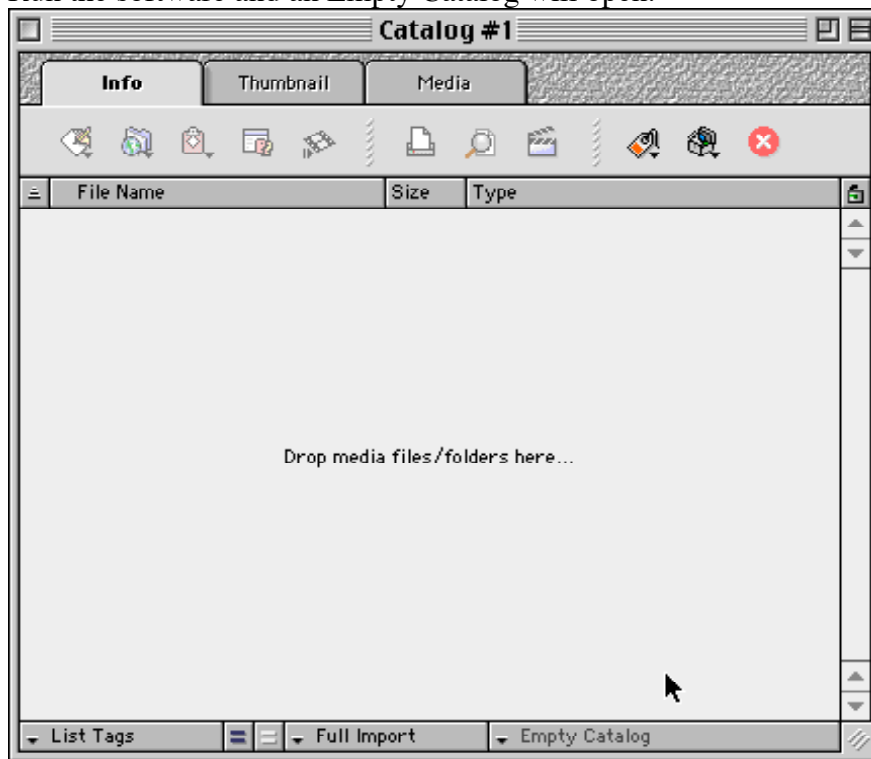
Step-by-Step

Collecting and storing images using iView Multimedia

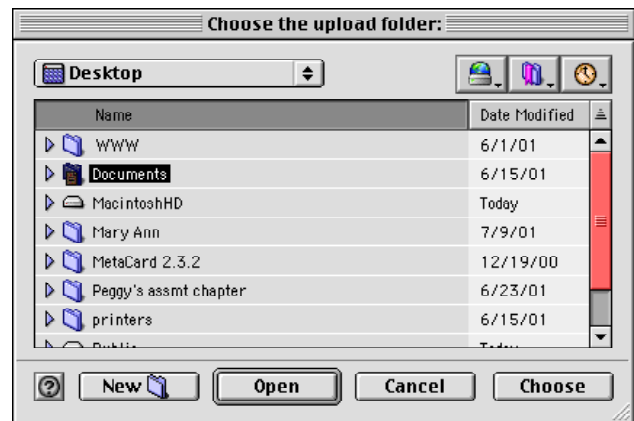
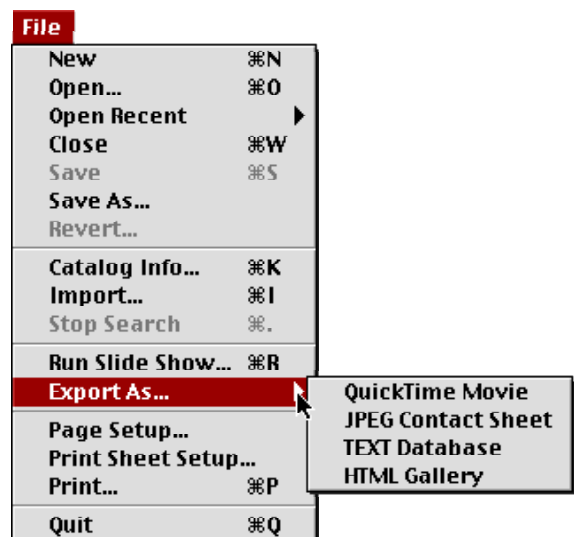
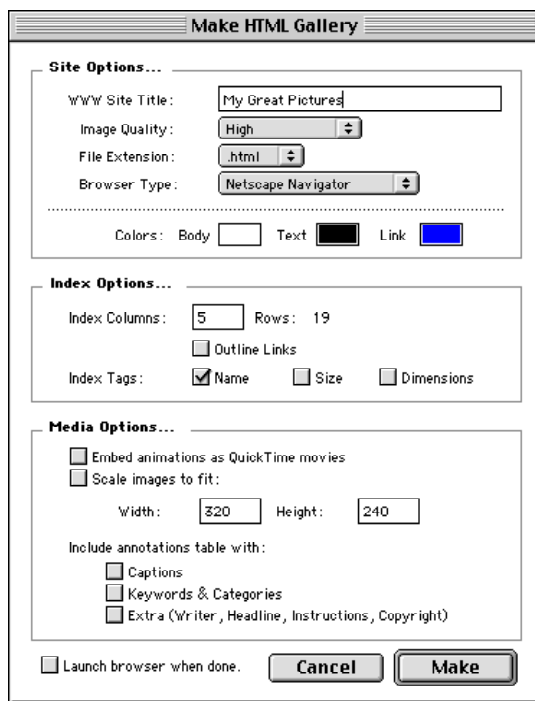
One of the software packages included on this CD-ROM is **iView Multimedia 3.8.6**, a wonderful shareware program that lets you organize your multimedia files (especially your pictures), and create “HTML Galleries” or web pages that display your pictures in both thumbnail and full size view. If you have lots of pictures that you would like to organize (especially from a digital still camera), then this program is good at creating catalogs of those images. From within the program, you can also change the file names, to make them more understandable (don’t you know what is on picture MVC-001.jpg, or whatever name the picture is given by your digital camera?).

To learn about this program, there is a comprehensive PDF file manual in the software folder. Here are just a few instructions to get you started.

1. Run the software and an Empty Catalog will open.



2. Drag and drop your pictures into any one of the windows. The **Info** tab, shows information about your files. The **Thumbnail** tab shows a miniature view of the image, and the **Media** tab shows the full size image.
3. Once you have your images inserted, you can change the file names in any window, but we suggest using the **Thumbnail** window, since you can see the image.
4. We also suggest saving the Catalog that iView creates inside the same folder with your pictures. If you move the catalog or the pictures out of their original folders, iView will search the hard drive for files with the same names, but if you have other pictures with the same name in other folders, the program might get them mixed up.
5. To create an HTML gallery, select **File Menu - > Export As... -> HTML Gallery**.
6. The following window will open, where you can select the options for this website. (Consult the manual for details about each option).

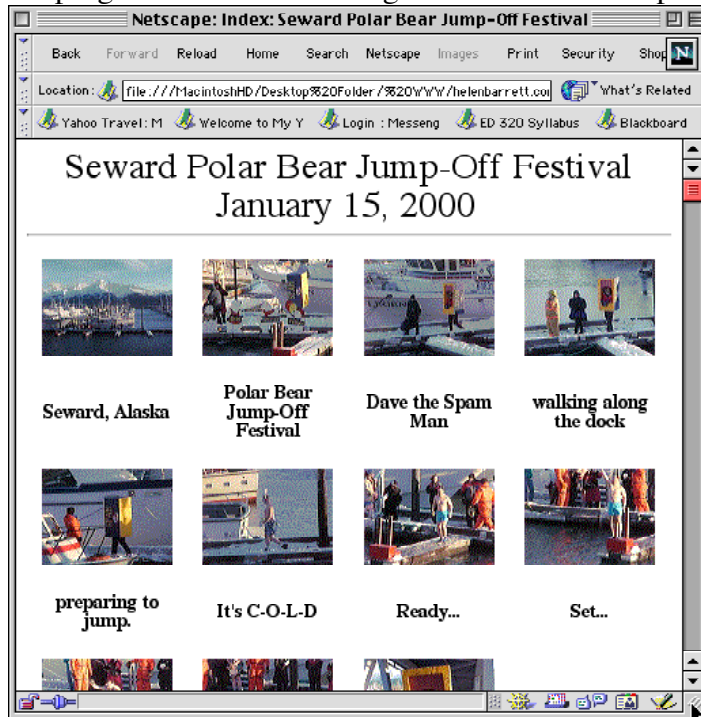


7. Choose the folder where you want to store these files.

8. Once the files are saved, you can open the files with the browser you selected above, by opening the folder and double-clicking on the **index.html** file



9. When Netscape opens the file, you will see thumbnails of your images. Click on the thumbnail and you will see the full size image. When looking at each image, the program also creates navigation arrow at the top of each page.



10. This folder can be uploaded to a web server with the Fetch program.
11. To convert this entire gallery to Adobe Acrobat, copy the Location from the browser window. From inside Adobe Acrobat, select **File Menu -> Open Web Page**. In the Open Web Page window, paste the address that you copied, and you could select **Get Entire Site**. All of those pictures and the links will be converted into a single Adobe Acrobat PDF file.
12. You can also turn your images into a QuickTime movie. Consult the manual for details on that process. Have fun!