

Additional QuickTime Videos for Windows platform on this CD

These QuickTime movies were created with Camtasia. The sound was recorded with Dub-It. Click on the movie title to play.

25. **1outlinedocmap.avi** - How to use Outlining and the Document Map in Microsoft Word (97)
26. **2styleinsertpagebr.avi** – How to use the Style Sheets to insert page breaks for all Heading 1 paragraphs in Microsoft Word (97).
27. **3reflectionstmts.avi** – Create space in the portfolio to record reflections based on the questions: What? So What? Now What?
28. **4excelartifactslist.avi** – Use Excel to create a list of artifacts, with links and indications of which standard they address.
29. **5wordhyperlinks.avi** - How to create Hyperlinks in Microsoft Word (97)
30. **6WordTableofContents.avi** – How to create a Table of Contents in Microsoft Word (97)
31. **7PDFfolder.avi** – Setting up a folder to hold all of the PDFs as they are converted.
32. **8WordtoPDFfiles.avi** – How to convert Microsoft Word files to Adobe Acrobat using the Windows version of Adobe PDF Maker.
33. **9PPTtoPDFfiles.avi** – How to convert Microsoft Powerpoint files to Adobe Acrobat using the Windows version of Adobe PDF Maker.
34. **acro1tileinsertpages.avi** – How to insert pages into an Adobe Acrobat Document using Thumbnails
35. **acro2editororderbookm.avi** – How to change the order of pages and make Bookmarks.
NOTE: The tasks shown in all other Acrobat 4 videos noted on previous pages are almost identical to their operation in Acrobat version 5 for either Macintosh or Windows, so the videos were not re-created.

The following videos are created to demonstrate digital storytelling using **Pinnacle Studio 7**

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| 36. PS01preview.avi | 42. PS07insert_title.avi |
| 37. PS02select_album.avi | 43. PS08insert_music.avi |
| 38. PS03insert_images.avi | 44. PS09adjust_volume.avi |
| 39. PS04adj_clip_length.avi | 45. PS10insert_voice_over.avi |
| 40. PS05timeline_scale.avi | 46. PS11make_movie.avi |
| 41. PS06insert_transition.avi | |